MINUTES

of

ORDINARY COUNCIL MEETING

Pursuant to the provisions of Section 84(1) of the Local Government Act 1999

HELD IN

COUNCIL CHAMBERS
PLAYFORD CIVIC CENTRE
10 PLAYFORD BOULEVARD, ELIZABETH

ON

TUESDAY, 26 JULY 2016
AT 7:00PM

Confirmed 23 August 2016

The meeting commenced at 7:01pm.

1 ATTENDANCE RECORD

1.1 Present

MAYOR GLENN DOCHERTY – Principal Member

Cr Samantha Blake	Cr Andrew Craig	Cr Denis Davey
Cr Shirley Halls	Cr Michael Joy	Cr Duncan MacMillan
Cr Dino Musolino	Cr Carol Muzyk	Cr Jane Onuzans
Cr Max O'Rielly	Cr Adam Sherwood	Cr Gay Smallwood-Smith

Also in attendance for the meeting:

Chief Executive Officer	Mr Mal Hemmerling
Deputy Chief Executive Officer	Mr Sam Green
General Manager, Strategic Projects and Assets	Mr James Pollock
General Manager, City Services	Ms Maggie Dowling
Senior Manager, Corporate Services	Ms Rosemary Munslow
Minute Secretary	Ms Skye Launer

1.2 Apologies

Cr Joe Federico
Cr Marilyn Baker
Cr Peter Rentoulis

1.3 Not Present

Nil

2 CONFIRMATION OF MINUTES

RECOMMENDATION

The Minutes of the Ordinary Council Meeting held 28 June 2016 be confirmed as a true and accurate record of proceedings.

COUNCIL RESOLUTION **2625**

Moved: Cr Smallwood-Smith **Seconded: Cr Onuzans**

The Minutes of the Ordinary Council Meeting held 28 June 2016 be confirmed as a true and accurate record of proceedings.

CARRIED

Confirmed 23 August 2016

3 DECLARATIONS OF INTEREST

Name: *Cr Carol Muzyk*

Conflict: Actual

Item: *15.3*

Description: *I am a former Board Member of NAWMA and mentioned in the report with a recommendation for re-appointment. I will therefore remove myself from the Chamber whilst the matter is discussed and a decision is made.*

Conflict Nature: a. Direct

~~b. Personal / Pecuniary~~

Addressing the Conflict:

Did the Council Member remain in the meeting?	No
Did the Council Member remain in the meeting in order to maintain quorum?	No

If yes, how did the Council Member deal with the conflict?

N/A

Outline any further steps the Council Member took to ensure transparency and accountability:

N/A

Voting

Did the Council Member vote on the matter?	N/A
How did the Council Member vote on the matter?	N/A

4 MAYOR'S REPORT

The Mayor participated in the following activities:

- Playford Community Carols meeting
- Playford International College School Board meeting
- Officially opened new small business – Vision Beyond Business
- Meeting with Port Adelaide Football China Club representatives
- Meeting with Adelaide United Football Club - China Engagement Strategy
- City of Playford Major Project and Community Event Grants to Round 1 2016 Successful Recipients
- Port Adelaide Football Club China Business Investor meet and greet
- Port Adelaide Football Club v's Hawthorn multicultural round event dinner
- Distributed Elizabeth Shopping Centre Meal Token vouchers to Grenville Centre volunteers
- 2016 Playford Aquatic Club swimming carnival at the Aquadome
- Attended the "Meet the Buyer" Northern Adelaide event
- Norther Christian Leader's Network meeting hosted by Pastor Lindsay Mayes
- Numerous meetings with residents
- Photograph with Rotary Club of Elizabeth, Men's Shed and Elizabeth Riders Committee representatives to launch the new bike fixing and repair station at the Playford Alive Town Park
- Playford Alive Community Reference Group Meeting
- Metropolitan Mayors Luncheon at Tea Tree Gully
- Presented the Keys to the City to the Adelaide United Football Club
- Pastor Matthew Hunter, Elizabeth Seventh Day Adventist Church - Church Program Update
- Elizabeth Rotary Club - President Jim Buckoke's Rollover Dinner
- Presented an update to Grenville Centre clients and volunteers about the CBD Project
- Photograph with Hepatitis SA Mascot for World Hepatitis Day
- Central District Football Club Gala Dinner
- Central District vs South Adelaide pre-match lunch guest of Mayor Rosenberg
- Central District vs South Adelaide match at Noarlunga Oval
- Meeting with Elizabeth Bowling Club Committee members

Mayoral Interviews

- Northern Messenger – Federal Election funding push for Playford
- 891 ABC Adelaide - NGAA (Streamlining Commuting times)
- Northern Messenger – Fremont Park second stage
- Gawler Bunyip – DAP application for Church at Penfield
- Northern Messenger – Playford wetlands carp cull
- Northern Messenger, Gawler Bunyip – Free immunisation services
- Northern Messenger, Gawler Bunyip – Industry participation policy
- Gawler Bunyip – Swallowcliffe car park
- Gawler Bunyip – 'Investing in growth' Budget
- Northern Messenger – Families SA office at Smithfield
- Northern Messenger - $5.5M northern CBD tender
- 891 ABC - $5.5M northern CBD tender
- Gawler Bunyip - $5.5M northern CBD tender
- Channel 9 – "Unleashed" young people helping City of Playford enhance services
- Northern Messenger – DAP application for indoor trampoline centre
- Northern Messenger – Donations to Northside Boxing Club

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5 REPORTS OF REPRESENTATIVES OF COUNCIL ON OTHER ORGANISATIONS

Cr Shirley Halls

- NAWMA Board Meeting

Cr Jane Onuzans

- AGM of Playford Alive Community Reference Group

Cr Gay Smallwood-Smith

- AGM of Playford Alive Community Reference Group

6 REPORTS BY COUNCILLORS

Cr Denis Davey

- Christmas in July at the Grenville Hub
- CDFC vs Port Magpies
- CDFC vs Sturt
- CDFC vs South
- CBD Project update at Grenville Hub
- Congratulations to Nick Champion on remaining the Federal Member for Wakefield

Cr Shirley Halls

- Grant presentation
- Adelaide United Key to the City event, Elizabeth Shopping Centre

Cr Duncan MacMillan

- Iftar Dinner - SAFNL
- Community Leaders Group Meeting
- Presidents Cocktail - Central District
- Presentation of Major Projects & Grants
- Open Day Life Without Barriers
- Presidents Brunch - Central Districts

Cr Jane Onuzans

- Playford Alive Community Reference Group
- Keys to the City Event, Adelaide United Football Club

Cr Gay Smallwood-Smith

- As a Councillor attended several President's Luncheons at My Money House Oval
- Presentation of Grant cheques
- Presentation of Keys to the City, Adelaide United Soccer Club

7 REPORTS OF REPRESENTATIVES (CONFERENCES & TRAINING PROGRAMS)

Nil

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8 QUESTIONS WITHOUT NOTICE

8.1 BUS SHELTERS (Cr Denis Davey)

Question: Seeing the City of Playford is to install around 60 updated Disability Discrimination Act compliant bus pads in the next year (2016/17), what will happen to the bus shelters that are removed from some locations? Will they be put back into the same location?

Response: Mr Pollock took the question on notice with a response via memo.

8.2 SHOPPING TROLLEYS (Cr Max O'Rielly)

Question: Could Council approach the two local Members of Parliament to assist with alleviating the issues associated with abandoned shopping trolleys?

Response: Mr Hemmerling advised that he would make contact with the Local Members regarding this matter.

COUNCIL RESOLUTION **2626**

Moved: Cr Davey **Seconded: Cr O'Rielly**

That the Questions Without Notice from:

- **Cr Davey**
- **Cr O'Rielly**

And the accompanying responses be recorded in the minutes.

CARRIED

9 QUESTIONS ON NOTICE

Nil

10 PETITIONS

10.1 PETITION REGARDING CAR PARKING AROUND BLAKEVIEW PRIMARY SCHOOL

Contact Person: Maggie Dowling

On Monday 11 July 2016, Council received a petition from a member of the community Mr Rick Slattery regarding car parking around Blakeview Primary School. The petition has received 146 signatures.

The petition requests that Council take action with respect to on-street parking arrangements around the school and remove the parking controls along Blakeview Boulevard and Omega Drive, allowing "parking at all times" in these streets.

Background

In 2015, Council staff were approached by Blakeview Primary School to investigate any changes that could be made to ease congestion and improve traffic flow and road safety around the school.

Council staff walked the site with the school and a parent's group representative to see firsthand what traffic conditions were occurring around the school. It was observed that kiss and ride facilities were limited and longer term parking would be better utilised as a kiss and ride facility. The lack of such a facility was causing

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extensive congestion at the intersection of Omega Drive and Blakeview Boulevard. Additionally, drivers parking on Blakeview Boulevard forced parents waiting to enter the kiss and ride area to double park and block the road. It was noted that there were parking bays that were underutilised slightly further from the gates which would still provide facilities for longer term parking if required.

It is worth noting that adjacent to Blakeview Primary School on Blakeview Boulevard there is a Council owned community car park that caters for 18 parking spaces and one disabled park. Additionally immediately in front of the Council car park on-street parking bays cater for another 8 vehicles. Parking Bays on Park Lake Boulevard alongside the school can accommodate approximately another 20 parks. There are no parking restrictions at these sites. Outside of this, motorists can utilise on street parking in surrounding streets.

Recent Action

In April, in order to alleviate the situation Council, in consultation with the school, arranged for the extension of the existing kiss and ride zone in order to facilitate a larger area for parents to safely drop off and pick up their children. Additionally, a yellow no stopping line was installed on Blakeview Boulevard near the corner of Omega Drive to deter drivers from parking and queuing unsafely at the intersection.

The 'kiss n ride' bays can accommodate approximately 14 vehicles at any one time and are signed posted with 'timed' no parking signs. The function of a 'kiss n ride' zone is to allow parents to drop off and pick up their children and move on allowing more vehicles to move through the zone. Drivers typically complete this within a two minute period.

Considering all of the above, it is the intention of the administration to advise the head petitioner of the details above and that there are no current plans to change the parking arrangements surrounding the school.

Recommendation

That the petition be received pursuant to Regulation 10 of the Local Government (Procedures at Meetings) Regulations 2000 and acknowledge that this request has been assessed and will be actioned through Council's routine customer request processes.

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11 DEPUTATION / REPRESENTATIONS

11.1 PETITION REGARDING STREET PARKING AROUND BLAKEVIEW PRIMARY SCHOOL - MR RICK SLATTERY

11.2 PETITION REGARDING STREET PARKING AROUND BLAKEVIEW PRIMARY SCHOOL - MS ALISON SANDELL

12 MOTIONS WITHOUT NOTICE

COUNCIL RESOLUTION **2627**

Moved: Cr MacMillan **Seconded: Cr Blake**

That the Council resolve to submit to the LGA Annual General Meeting the following motion:

That the Annual General Meeting requests the LGA lobby DECD (Department for Education and Child Development), to provide adequate parking and 'kiss and drop' zones within local school grounds.

CARRIED

13 MOTIONS ON NOTICE

Nil

14 COMMITTEE REPORTS

Chief Executive Officer Performance Review Committee

Nil

Civic Events Committee

Nil

Corporate Governance Committee

Nil

District Bushfire Prevention Committee

Nil

Services Committee

Matters which cannot be delegated to a Committee or Staff

14.1 REVIEW OF POLICY: COUNCIL MEMBER SUPPORT POLICY

Contact Person: Sam Green

STAFF RECOMMENDATION

That Council;

1. Revoke the Mayor and Councillor Support Policy (Attachment 2) and Council and Committee Member Access and Use of Council Information Policy (Attachment 3);

   and

2. Adopt the Council Member Support Policy (Attachment 4) and Council Member Support Policy: Guidelines (Attachment 5).

COMMITTEE RECOMMENDATION **2621**

That Council;

1. **Revoke the Mayor and Councillor Support Policy (Attachment 2) and Council and Committee Member Access and Use of Council Information Policy (Attachment 3);**

   and

2. **Adopt the Council Member Support Policy (Attachment 4) and Council Member Support Policy: Guidelines (Attachment 5).**

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COUNCIL RESOLUTION **2628**

Moved: Cr Smallwood-Smith Seconded: Cr O'Rielly

That Council;

1. **Revoke the Mayor and Councillor Support Policy (Attachment 2) and Council and Committee Member Access and Use of Council Information Policy (Attachment 3);**

   and

2. **Adopt the Council Member Support Policy (Attachment 4) and Council Member Support Policy: Guidelines (Attachment 5).**

CARRIED

14.2 DELEGATION OF COUNCIL POLICIES TO COMMITTEES

Contact Person: Sam Green

STAFF RECOMMENDATION

Council approve the delegation to approve or revoke Council Policies as detailed in Attachment 1 to the relevant Section 41 Committee.

COMMITTEE RECOMMENDATION **2622**

Council approve the delegation to approve or revoke Council Policies as detailed in Attachment 1 to the relevant Section 41 Committee.

COUNCIL RESOLUTION **2629**

Moved: Cr Smallwood-Smith Seconded: Cr O'Rielly

Council approve the delegation to approve or revoke Council Policies as detailed in Attachment 1 to the relevant Section 41 Committee.

CARRIED

Matters for Information

14.3 CDAP PRESIDING MEMBERS REPORT

Contact Person: Chad King

STAFF RECOMMENDATION

That the information in the attached report be received.

COMMITTEE RECOMMENDATION **2623**

That the information in the attached report be received.

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COUNCIL RESOLUTION **2630**

Moved: Cr Smallwood-Smith Seconded: Cr O'Rielly

That the information in the attached report be received.

CARRIED

Strategic Planning Committee

Matters which cannot be delegated to a Committee or Staff

14.4 REVISED LIQUOR AND GAMING LICENSING POLICY
Contact Person: Sam Green

STAFF RECOMMENDATION

Council endorse the revised Liquor and Gaming Licensing Policy (Attachment 1).

COMMITTEE RECOMMENDATION **2618**

Council endorse the revised Liquor and Gaming Licensing Policy (Attachment 1) with the following amendment:

1. **Examples be included in the definition of 'an interest in' be included in the policy.**

Cr Craig left the meeting room at 7:47pm.

Cr Craig returned to the meeting room at 7:48pm.

COUNCIL RESOLUTION **2631**

Moved: Cr Smallwood-Smith Seconded: Cr Onuzans

Council endorse the revised Liquor and Gaming Licensing Policy (Attachment 1) with the following amendment:

1. **Examples be included in the definition of 'an interest in' be included in the policy.**

CARRIED

14.5 ACHIEVING THE STRATEGIC PLAN
Contact Person: Sam Green

STAFF RECOMMENDATION

Council endorses the updated version (Version 2) of its Strategic Plan (Attachment 1).

COMMITTEE RECOMMENDATION **2619**

Council endorses the updated version (Version 2) of its Strategic Plan (Attachment 1).

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COUNCIL RESOLUTION **2632**

Moved: Cr Smallwood-Smith Seconded: Cr Onuzans

Council endorses the updated version (Version 2) of its Strategic Plan (Attachment 1).

CARRIED

Matters for Information

14.6 ADAPTING NORTHERN ADELAIDE - CLIMATE CHANGE ADAPTATION PLAN

Contact Person: Sam Green

STAFF RECOMMENDATION

1. Council receives the Adapting Northern Adelaide - Climate Change Adaptation Plan (Attachment 1).
2. Council endorses the proposed Adapting Northern Adelaide Sector Agreement with the City of Salisbury and South Australian Government (Attachment 2) and authorises the CEO to make alterations not affecting the general intent of the Agreement for the purpose of final negotiations with the parties.

COMMITTEE RECOMMENDATION **2620**

1. Council receives the Adapting Northern Adelaide - Climate Change Adaptation Plan (Attachment 1).

2. Council endorses the proposed Adapting Northern Adelaide Sector Agreement with the City of Salisbury and South Australian Government (Attachment 2) and authorises the CEO to make alterations not affecting the general intent of the Agreement for the purpose of final negotiations with the parties.

COUNCIL RESOLUTION **2633**

Moved: Cr Smallwood-Smith Seconded: Cr Onuzans

1. Council receives the Adapting Northern Adelaide - Climate Change Adaptation Plan (Attachment 1).

2. Council endorses the proposed Adapting Northern Adelaide Sector Agreement with the City of Salisbury and South Australian Government (Attachment 2) and authorises the CEO to make alterations not affecting the general intent of the Agreement for the purpose of final negotiations with the parties.

CARRIED

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15 STAFF REPORTS

Matters which cannot be delegated to a Committee or Staff

15.1 CDAP DELEGATIONS REPORT

Contact Person: Chad King

STAFF RECOMMENDATION

That Council amend Part c) of the list of exclusions in the delegations to the Council Development Assessment Panel to read:

c) any development application that is of a kind described as a non-complying development under the Development Plan and requires the Minister and the Council to concur in the granting of that consent (Section 35 (3)(a) of the Act) except:

- *Where the relevant Senior Manager considers that the application does not need to be considered by the CDAP;*
- *Where the proposal will result in the replacement of an existing dwelling within the Hills Face Zone;*
- *A domestic pool in the Hills Face Zone; or*
- *Signage associated with an existing land use.*

COUNCIL RESOLUTION **2634**

Moved: Cr Joy **Seconded: Cr O'Rielly**

That Council amend Part c) of the list of exclusions in the delegations to the Council Development Assessment Panel to read:

c) any development application that is of a kind described as a non-complying development under the Development Plan and requires the Minister and the Council to concur in the granting of that consent (Section 35 (3)(a) of the Act) except:

- ***Where the relevant Senior Manager considers that the application does not need to be considered by the CDAP;***
- ***Where the proposal will result in the replacement of an existing dwelling within the Hills Face Zone;***
- ***A domestic pool in the Hills Face Zone; or***
- ***Signage associated with an existing land use.***

CARRIED

15.2 COUNCIL DEVELOPMENT ASSESSMENT PANEL STRUCTURE

Contact Person: Maggie Dowling

STAFF RECOMMENDATION

That Council carry the vacancy on the Council Development Assessment Panel to allow staff to investigate and report back to the October Council meeting about the opportunities relating to a Regional Development Assessment Panel.

COUNCIL RESOLUTION **2635**

Moved: Cr Davey **Seconded: Cr Sherwood**

That Council appoints Cr Halls as a Member of the Council Development Assessment Panel for a term commencing on 27 July 2016 and expiring on 31 October 2016.

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If required, the private ballot process outlined in the Code of Practice for Council, Special Council and Committee Meetings – Section 17 be utilised to elect the Council Members to the Council Development Assessment Panel, with the results of the ballot becoming the outcome.

Cr Smallwood-Smith nominated Cr Halls
Cr Halls accepted the nomination

Cr Davey self-nominated

Cr Halls received 7 votes
Cr Davey received 6 votes

CARRIED

Matters which can be delegated to a Committee or Staff but the Council has decided not to delegate them

Cr Muzyk and Mr Green left the meeting room at 7:59pm due to their interest in Item 15.3.

15.3 NAWMA BOARD REPRESENTATION
Contact Person: Maggie Dowling

STAFF RECOMMENDATION

Council endorse _____ and _____ to be appointed to the NAWMA Board for a period of two years, until 30 July 2018.

COUNCIL RESOLUTION **2636**

Moved: Cr O'Rielly **Seconded: Cr Smallwood-Smith**

Council endorse Cr Carol Muzyk and Mr Sam Green to be appointed to the NAWMA Board for a period of two years, until 30 July 2018.

CARRIED

Cr Muzyk and Mr Green returned to the meeting room at 8:04 pm.

Matters for Information

15.4 BUDGET UPDATE REPORT - JUNE 2016 (PRELIMINARY YEAR END RESULT)
Contact Person: Sam Green

STAFF RECOMMENDATION

Council receives the Budget Update Report as at 30 June 2016 (Attachment 1).

COUNCIL RESOLUTION **2637**

Moved: Cr Smallwood-Smith **Seconded: Cr MacMillan**

Council receives the Budget Update Report as at 30 June 2016 (Attachment 1).

CARRIED

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18 FORWARD AGENDA

18.1 ORDINARY COUNCIL FORWARD AGENDA

Presenter: Mr Mal Hemmerling

Outcome: Elected Members reviewed the Council forward agenda.

16 CONFIDENTIAL MATTERS

16.1 STRATEGIC NORTHERN CBD COMMERCIAL OPPORTUNITY

Contact Person: James Pollock

A. COUNCIL TO MOVE MOTION TO GO INTO CONFIDENCE

STAFF RECOMMENDATION

Under Section 90 (2) of the Local Government Act 1999 an order is made that the public, with the exception of the Chief Executive Officer, Deputy Chief Executive Officer, General Manager City Services, General Manager Strategic Projects and Assets, Senior Manager Strategy and Policy, Senior Manager Corporate Services and Minute Taker, be excluded from attendance at the meeting in order to consider in confidence agenda item number 16.1 under Sections 90 (3) (b) (d) of the Local Government Act 1999 on the basis that:

(b) i) information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and

ii) information the disclosure of which would, on balance, be contrary to the public interest.; and

(d) i) commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and

ii) commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.

COUNCIL RESOLUTION **2638**

Moved: Cr Muzyk **Seconded: Cr Sherwood**

Under Section 90 (2) of the Local Government Act 1999 an order is made that the public, with the exception of the Chief Executive Officer, Deputy Chief Executive Officer, General Manager City Services, General Manager Strategic Projects and Assets, Senior Manager Strategy and Policy, Senior Manager Corporate Services and Minute Taker, be excluded from attendance at the meeting in order to consider in confidence agenda item number 16.1 under Sections 90 (3) (b) (d) of the Local Government Act 1999 on the basis that:

(b) i) information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and

ii) information the disclosure of which would, on balance, be contrary to the public interest.; and

(d) i) commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial

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advantage on a third party; and

ii) commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.

CARRIED

The meeting went into confidence at 8:08pm.

C. PROCEDURAL DECISION - TO DECIDE HOW LONG ITEM 16.1 IS TO BE KEPT IN CONFIDENCE

STAFF RECOMMENDATION

That pursuant to Section 90(2) and Section 91(7) of the Local Government Act 1999 the Council orders that the following aspects of Item 16.1 be kept confidential:

- Report for Item 16.1 until the next scheduled annual review of confidential items at which time this order will be reviewed.
- Attachment(s) for Item 16.1 until the next scheduled annual review of confidential items at which time this order will be reviewed.
- Discussion for Item 16.1 until the next scheduled annual review of confidential items at which time this order will be reviewed.
- Decision for Item 16.1 until the next annual review or until the CEO determines that the decision no longer needs to remain in confidence and advises the Council accordingly.
- The Chief Executive Officer, or his delegate, be authorised to discuss the matter outlined in the report, attachments, discussion and decision for Item 16.1 with the proponents and stakeholders as outlined in dot point 6. of Resolution 2639.

COUNCIL RESOLUTION **2640**

Moved: Cr Davey **Seconded: Cr Halls**

That pursuant to Section 90(2) and Section 91(7) of the Local Government Act 1999 the Council orders that the following aspects of Item 16.1 be kept confidential:

- **Report for Item 16.1 until the next scheduled annual review of confidential items at which time this order will be reviewed.**
- **Attachment(s) for Item 16.1 until the next scheduled annual review of confidential items at which time this order will be reviewed.**
- **Discussion for Item 16.1 until the next scheduled annual review of confidential items at which time this order will be reviewed.**
- **Decision for Item 16.1 until the next annual review or until the CEO determines that the decision no longer needs to remain in confidence and advises the Council accordingly.**
- **The Chief Executive Officer, or his delegate, be authorised to discuss the matter outlined in the report, attachments, discussion and decision for Item 16.1 with the proponents and stakeholders as outlined in dot point 6. of Resolution 2639.**

CARRIED

The meeting re-opened to the public at 8:26pm.

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17 INFORMAL DISCUSSION

Nil

19 CLOSURE

The meeting closed at 8:26pm.

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DECLARATIONS OF INTEREST FORM
Actual or Perceived

*Note: The information contained in this declaration will be included in the meeting minutes and on a central register made available to the public. For the accuracy of minutes, **please read** your statement from this form when you speak to your conflict of interest.*

Council Member Name: Carol Muzyk

Independent Member Name: _____

Meeting (please tick):

- ☑ Ordinary Council
- ☐ Special Council
- ☐ Civic Events Committee
- ☐ Strategic Planning Committee
- ☐ CEO Performance Review Committee
- ☐ Council Development Assessment Panel
- ☐ Corporate Governance Committee
- ☐ Services Committee
- ☐ District Bushfire Prevention Committee
- ☐ Informal Gathering

Date of Meeting: 26/7/16

Item No. on Meeting Agenda/Subject: 15.3

Description of Conflict of Interest:

This conflict of interest has been identified using the LGA Conflict of Interest Guidelines (pages 13-18) as:

- ☑ An Actual Conflict of Interest
- ☐ A Perceived Conflict of Interest

Please provide full and accurate details of the relevant interest:

I am the only the person of interest subject
I am a Board Member of NAIDOA and
mentioned in the report is in recommendation for
re-endorsement. I will therefore remove myself from the
Chamber while the matter is discussed and a decision is made.

This conflict of interest is of the following nature:

- ☑ Direct or ☐ Indirect
- ☐ Personal or ☐ Pecuniary

continued on next page...

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How the Conflict of Interest will be addressed:

Will you remain in the meeting? ☐ Yes ☑ No

Did you remain in the meeting to maintain quorum? ☐ Yes ☐ No

If you responded to either of these questions with yes, please provide details of how you intend to deal with the actual or perceived conflict of interest.

Outline any further steps you will take to ensure transparency and accountability in this matter.

Voting (if you remained in the meeting)

Did you vote on the matter? ☐ Yes ☐ No

How did you vote on the matter? ☐ For ☐ Against

Name: Carol Mercer Signed: C Mercer Date: 26/7/2016

Staff Use Only

Declaration Received by Name: Rosemary Murdoch Position: Senior Manager Corp. Services

Signature: Date: 26.7.16

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